



MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

PERSONNEL BOARD MEETING OF September 19, 2008

Attending:

Elsa Urquiza	Chairperson
David Alschuler	Vice Chairperson
Michael Perlmutter	Associate Member
Zalman Bacheikov	Associate Member
Bunny Patchen	Associate Member
Paco Basantes	Employee Member
Renato Sejas	Employee Member
Ramiro Inguanzo	Secretary

Absent:

Evette Phillips	Employee Member
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ITEM 1 - Approval of minutes.

Elsa Urquiza, Chairperson convened the Personnel Board meeting at 9:14 a.m.

Upon motion by Bunny Patchen, Associate Member and seconded by David Alschuler, Vice Chairperson, the minutes of the August 15, 2008 Personnel Board meeting were approved.

ITEM 2 - Approval of request to amend the job description for the Recreation Program Supervisor position.

The Board approved the request to amend the job description for the Recreation Program Supervisor position and requested that the Human Resource Department continue working on creating a standard guideline to screen driving records.

ITEM 3 - Approval of request to amend the job description for the Recreation Leader I position.

The Board approved the request to amend the job description for the Recreation Leader I position and requested that the Human Resource Department continue working on creating a standard guideline to screen driving records.

ITEM 4 - Approval of the request to amend the job description for the Recreation Leader II position.

The Board approved the request to amend the job description for the Recreation Leader II position and requested that the Human Resource Department continue working on creating a standard guideline to screen driving records.

ITEM 5 - Classified performance evaluations - the request from Personnel Board Members for Department Directors with more than 10% or with 10 or more past due performance evaluations to appear before the Board.

The Board continued to note improvements made throughout all City Departments on past due performance evaluations. The Board was impressed by the September 2008 evaluation statistics which showed an overall astonishing improvement from previous years of 96.60% evaluations completed City wide.

ITEM 6 - Update on Fiscal Year 2008-2009 (FY) Budget for the City of Miami Beach.

Ramiro Inguanzo, Secretary, informed the Board that the City has been working to place all employees affected by the Reduction-in-Force (RIF). The Human Resources Department will continue to assist all impacted employees.

ITEM 7 - Update on Classification and Compensation Study.

Ramiro Inguanzo, Secretary, gave a brief update on the study. All interviews have been conducted and an update will be provided after the next Steering Committee meeting which will be held on October 28, 2008.

With all in favor, the meeting was adjourned at 9:44 a.m.


Ramiro Inguanzo, Secretary